

BEAR VALLEY UNIFIED SCHOOL DISTRICT
MINUTES OF A REGULAR BOARD MEETING
HELD ON SEPTEMBER 5, 2018, SCHOOL DISTRICT OFFICE

Present: Dr. Stephen Foulkes
Mr. John Goepp
Mrs. Beverly Grabe
Mrs. Cathy Herrick
Ms. Sudie Smartt

Absent: None

Also Present: Dr. Mary Suzuki
Dr. Lisa Waner
Mrs. Linda Rosado
Ms. Lucinda Newton

President Goepp called the meeting to order at 4:00 p.m. at the School District Office. Open Session

President Goepp called for a motion to adopt the agenda for the meeting including an addendum. Motion by Mrs. Grabe to adopt the agenda including an addendum. Second by Ms. Smartt. President Goepp called for the vote. Said motion was approved by the following roll call vote: Adoption of
Agenda
M18-19-011
AYES: Foulkes/Goepp/Grabe/Herrick/Smartt
NOES: None
ABSTAIN: None
ABSENT: None

President Goepp called for Public Comment on Closed Session Agenda Items. Hearing no request to make public comment, President Goepp adjourned the meeting to Closed Session at 4:01 p.m. Public
Comment

Pursuant to Government Code 54957: Public Employee Performance Evaluation. Title of Position: Superintendent of Schools Closed
Session

Pursuant to Government Code 54956.95 – Liability Claims: Claimant – #2018-2019-001. Agency Claimed Against – Bear Valley Unified School District. Mrs. Herrick recused herself from this closed session agenda item.

Mrs. Herrick rejoined the Closed Session.

Pursuant to Government Code 54956.8: Conference with Real Property Negotiator/Property: Parcel Numbers APN 0312-321-05, 0312-311-13, and 0312-311-25/Property Owner: RCK Properties, Inc./Agency Negotiator: Dr. Mary Suzuki, Superintendent of Schools/Under Negotiation: Instructions to negotiator regarding terms and conditions of donation of property. Dr. Foulkes recused himself from this closed session agenda item.

President Goepf called the meeting back to Open Session a 5:30 p.m.
Dr. Foulkes rejoined the meeting.

Open
Session

All present participated in a moment of silence and the Pledge of Allegiance.

President Goepf announced the following action was taken in Closed Session: The Governing Board voted in closed session, by a 4-0 roll call vote – Mrs. Herrick recusing herself from the discussion and the vote – to reject the liability claim: Claimant - #2109-2019-001.

Kailey Jonasson, Student Representative, Chautauqua High School provided a report on the WASC Committee noting the integration of extra-curricular guitar, art classes, and writing across the curriculum. Kailey also reported on the Math program adding Mrs. Schermer is a great teacher. Thinking Maps are beginning to be utilized at Chautauqua High School and Kailey provided an example of how she is using Thinking Maps in her personal studies. Kailey reported on Baldwin Lane Elementary School noting Baldwin Lane is off to a great start with 429 students. A kindergarten enrollment program was implemented this year at Baldwin Lane. Baldwin Lane's Back-to-School Night was well attended and Family Fun Night was a great success.

Student
Representatives
Report

Jenna Fagan, Student Representative, Big Bear High School provided a report on behalf of Leliah Navarrete; Leliah is attending a football game. Jenna reported on sports noting they all are doing wonderful. Jenna also provided a report on the club activity at Big Bear High School which is just getting started. Information on Homecoming activities was provided. Jenna reported on North Shore Elementary School noting they are off to a great start with 532 students. North Shore wished to thank Maintenance and Operations for all their work over the summer. North Shore has fully implemented Accelerated Reader (AR) and thanked the Librarian for transforming the library for the new AR program.

North Shore has started enrichment integration and GATE for this quarter. Jenna reported North Shore's Rubber Ducky Race was a great success as a fundraiser for the school.

Mrs. Rosado, Executive Director Business Services and Mrs. Prickett, Fiscal Services Supervisor presented Unaudited Actuals. Mrs. Prickett reviewed 2017-2018 Estimated Actuals to Unaudited Actuals and Estimated Actuals to Unaudited Actuals Non-recurring. Mrs. Rosado reviewed 2017-2018 Estimated Actuals to Unaudited Actuals Components of Fund Balance (a revised sheet was provided). Mrs. Rosado explained the revision noting the district is at 4.10% Fund Balance with this revision. This revision will show as a budget revision and will be presented at every benchmark as a budget revision as well as in the January audit report. Mrs. Prickett reviewed other funds. Mrs. Rosado provided a detailed explanation of Developer Fees. Mrs. Rosado reviewed Unaudited Actuals 2017-18 versus 2016-17 as well as the Unaudited Actuals 2017-18 versus 2016-17 non-recurring.

Community/
Staff
Presentations

President Goepf opened the Hearing Section at 6:22 p.m. Hearing no request to make Public Comment, President Goepf closed the Hearing Section at 6:23 p.m.

Hearing
Section

President Goepf called for a motion to approve the Consent Calendar including addendum items. Motion by Ms. Smartt to approve the Consent Calendar as follows including the addendum items:

Consent
Calendar
M18-19-012

Recommend restoration of contract work days to Warehouseperson Position
Employ Warehouseperson (Helmut Steven Fisch)
Employ Instructional Aides (Holly Gile/Jennifer Hays)
Employ Cafeteria Workers (Ramon Alvarado/Lorraine Hawking)
Classified Substitutes (Selina Sanchez/Brandie Zapotosky/Holly Gile)
Confidential Substitutes (Gloria Adame/Nancy Planellas/Jennifer La Rue)
Unpaid Leave of Absence Request (Maria Vargas Sanchez)
Student Teaching Agreement with The University of Redlands and Bear Valley Unified School District (Maria Vargas Sanchez)
District Drivers (Loreen Klinger/Susi Payne/Kevin Phillips)
Substitute Teachers for the 2018-2019 School Year (Jennifer Caldwell/Janet Dooley/Kassidy Martinez)
Employ One FTE Elementary Teacher (Kari Berletich)
Bear Valley Unified School District Independent Study Teacher for the 2018-2019 School Year (Suzy Carpenter)

Bear Valley Unified School District Home/Hospital Teacher for the 2018-2019 School Year (Suzy Carpenter)
Increase the FTE for Two Physical Education Teachers at Big Bear Middle School for the 2018-2019 School Year
Extra Duty Stipends Not Paid on Schedule C
San Bernardino County Superintendent of Schools Service Agreement with Bear Valley Unified School District
Big Bear High School Cross Country Team Overnight Field Trips
Big Bear High School Associated Student Body (ASB) Overnight Field Trip
Big Bear High School Concert Choir Overnight Field Trip
Resolution Number 18-19-003 – Gann Limit for Fiscal Year 2017/2018 and Projected Gann Limit for Fiscal Year 2018/2019
Resolution Number 18-19-005 Annual Transfer of Funds for Employee Health Benefits for Fiscal Year 2017-18
Declare Selected Library Books Obsolete
Purchase Order Number 190340 – Sierra School Equipment Company
Purchase Order Report Numbers 190000 through 190339 excluding 190001, 190183, 190196, 190214, 190221, and 190265
Governing Board Meeting Minutes August 8, 2018
Second by Mrs. Grabe. President Goepf called for the vote. Said motion was approved by the following roll call vote:
AYES: Foulkes/Goepf/Grabe/Herrick/Smartt
NOES: None
ABSTAIN: None
ABSENT: None

No items were removed from the Consent Calendar.

Dr. Suzuki welcomed the new employees approved under the Consent Calendar and introduced Kari Berletich and her family who were present at the meeting. Dr. Suzuki reviewed upcoming calendar items which are also noted on the hand-out. Dr. Suzuki reported on the Back-to-School Night events at school sites noting how well attended they have been. Dr. Suzuki reported on recent school site visits noting every class at North Shore Elementary School had students very engaged. Dr. Suzuki noted her appreciation for Mr. Marquez and the incredible job he does at North Shore. Dr. Suzuki thanked all principals for these site visits noting they are very inspiring.

Information
Section

Ms. Smartt reported on visiting North Shore Elementary School with Dr. Suzuki noting she is very impressed to see good teaching going on; the students were all very engaged.

Board
Member
Comments

Mrs. Herrick reported on her attendance at the Rubber Ducky Race at North Shore Elementary School noting she is happy to hear they raised over \$3,000.00.

Dr. Foulkes reported on his attendance at the various Back-to-School Night events.

Dr. Lisa Waner clarified BVUSD's homework policy. Dr. Waner explained how the K-12 Curriculum Committee reviewed the homework policy last year. CSBA recommended to drop the Administrative Regulation. Some of the Administrative Regulation pieces were incorporated into the update of the Board Policy. One of the most critical parts is for parents to communicate with teachers. Dr. Waner reviewed portions of the Board Policy noting meaningful and relevant and reasonable in length based on grade level and level of classes as being some of the revisions. Dr. Waner noted before and after school assistance is available to students at BBMS on Tuesdays, Wednesdays, and Thursdays; online assistance is also available. BBHS teachers are flexible and meet with students if needed. Elementary sites have after school interventions with transportation provided. Dr. Waner stressed the importance of communication with teachers. President Goepp noted the site handbooks reflect a homework policy. Dr. Waner stated the sites are following the Board Policy. President Goepp is very encouraged that each site reflected on homework in their handbooks. He is happy to hear we are encouraging parents to talk with teachers; teachers are also encouraged to communicate at Back-to-School Night events. Dr. Foulkes noted the first step is the communication with the teacher; teachers can work with the student and parents on an individual basis. Dr. Suzuki stated the right placement for the student should be considered. This year, a student is not required to take both honors Math and English; they can take both or one or the other. Giving these opportunities and options will help. President Goepp is encouraged to hear we have so many opportunities for extra enrichment available. Mrs. Herrick noted there is a reluctance for parents to go to the teacher; we need to find a way to get this information out to the parents. We need to message this out properly. Teachers may need to communicate the availability of assistance. Teachers will be asking parents about homework during conferences. It is encouraging to hear the conversations that are taking place regarding homework.

Cabinet
Reports

President Goepp called for approval of the Administrative Report

Admin. Report
#18-19-001

Call for Nominations for CSBA Directors-at-Large Asian/Pacific Islander and Hispanic. No nominations were offered.

Motion by Dr. Foulkes to approve Resolution Number 18-19-002 - Adopting a Conflict of Interest Code. Second by Mrs. Grabe. President Goepp called for the vote. Said motion was approved by the following roll call vote:

M18-19-013

AYES: Foulkes/Goepp/Grabe/Herrick/Smartt
NOES: None
ABSTAIN: None
ABSENT: None

Motion by Dr. Foulkes to approve the First Reading and Adoption of Board Bylaw 9270 and Exhibit 9270 – Conflict of Interest. Second by Mrs. Grabe. President Goepp called for the vote. Said motion was approved by the following roll call vote:

M18-19-014

AYES: Foulkes/Goepp/Grabe/Herrick/Smartt
NOES: None
ABSTAIN: None
ABSENT: None

Agreement for Gift of Interest in Real Property, Public Agency Certificate of Acceptance and Grant Deed. Dr. Foulkes recused himself from this agenda item. Dr. Suzuki stated this is an exciting opportunity for the district. Studies were performed to see if the donation would be beneficial to the district. The types of opportunities we can provide to our community and students are under consideration. 2.5 million dollars is the appraised value of this donation. The donation comes with no restrictions. RCK Properties, Inc. would really like this donation to benefit our community and students.

Motion by Mrs. Grabe to approve the agreement for Gift of Interest in Real Property, Public Agency Certificate of Acceptance and Grant Deed. Second by Ms. Smartt. President Goepp called for the vote. Said motion was approved by the following roll call vote:

M18-19-015

AYES: Goepp/Grabe/Herrick/Smartt (Dr. Foulkes recused himself)
NOES: None
ABSTAIN: None
ABSENT: None

Dr. Foulkes explained how this donation came about and how important it is to RCK Properties, Inc. to give back to a community that has done so much for the company. Dr. Foulkes feels very strongly about youth sports and is thrilled about this donation. It was suggested a plaque be placed to recognize the donor in order to not lose the history. The intent is to put something on the property that will really benefit the students and the community.

After the acceptance of such an incredible donation, Dr. Suzuki explained the reason for creating an education foundation which will allow a non-profit to oversee items pertaining to the logistics of opportunities this property might be used for. If we are to go through the district directly, improvements, etc., would require DSA approval. This foundation will allow a better benefit to the students and community. Dr. Suzuki reviewed some items the foundation may create and use this donation for as well as look at educational opportunities the foundation can assist with. Dr. Foulkes added the foundation provides flexibility to engage the community in this process. Motion by Mrs. Herrick to approve the Articles and Bylaws to form the Bear Valley Unified School District Education Foundation. Second by Mrs. Grabe. President Goepf called for the vote. Said motion was approved by the following roll call vote:

M18-19-016

AYES: Foulkes/Goepf/Grabe/Herrick/Smartt
NOES: None
ABSTAIN: None
ABSENT: None

Appointment of two Governing Board Members to serve on the Board of Directors of the Bear Valley Unified School District Education Foundation.

President Goepf nominated Dr. Foulkes

Ms. Smartt nominated President Goepf

Motion by Mrs. Grabe to approve the nomination of Dr. Foulkes and President Goepf to serve on the Board of Directors of the Bear Valley Unified School District Education Foundation. Second by Mrs. Herrick. President Goepf called for the vote. Said motion was approved by the following roll call vote:

M18-19-017

AYES: Foulkes/Goepf/Grabe/Herrick/Smartt
NOES: None
ABSTAIN: None
ABSENT: None

President Goepp called for approval of the Curriculum/Instruction Report Curriculum/
Instruction
Report
President Goepp opened a Public Hearing Pursuant to Education Code Section
60119 – Pupil Textbook and Instructional Materials Compliance at 6:58 p.m.
Hearing no request to make public comment, President Goepp closed the Public
Hearing at 6:59 p.m.

Motion by Dr. Foulkes to approve Resolution Number 18-19-006 for Pupil M18-19-018
Textbook and Instructional Materials Compliance. Second by Mrs. Herrick.
President Goepp called for the vote. Said motion was approved by the following
roll call vote:
AYES: Foulkes/Goepp/Grabe/Herrick/Smartt
NOES: None
ABSTAIN: None
ABSENT: None

President Goepp called for the approval of the Business/Financial Report. Business/
Financial Report
#18-19-001
M18-19-019
Motion by Mrs. Grabe to approve the Unaudited Actuals Financial Statements
including the budget revision. Second by Ms. Smartt. President Goepp called
for the vote. Said motion was approved by the following roll call vote:
AYES: Foulkes/Goepp/Grabe/Herrick/Smartt
NOES: None
ABSTAIN: None
ABSENT: None

No suggestions were offered for future board meeting agendas.

President Goepp adjourned the meeting at 7:00 p.m.

Secretary

President of the Board